



## HOSPITALITY APPLICATION FORM

Please return your completed application to the HR Team at [hrapplications@blackburn.anglican.org](mailto:hrapplications@blackburn.anglican.org)

*For any roles that are not hospitality related, please see the application form under 'How to Apply' at [General vacancies / The Diocese of Blackburn](#).*

Please complete all pages in full

CONFIDENTIAL

### PERSONAL DETAILS

This information will remain anonymous to the hiring panel during the shortlisting process.

Title: (Mr, Mrs, Miss, Ms, etc.)	
Surname:	
Forenames:	
Address:	
Post code:	
Telephone:	Mobile:
E-mail address:	

### APPLICATION

Post applied for
General Statement - Please detail why you are applying for this role

<b>Current/most recent employer</b>		
<b>Company name</b>		
<b>Post held</b>		
<b>Dates of employment</b>	<b>From:</b>	<b>To:</b>
<b>Duties/responsibilities</b>		
<b>Notice period required</b>		
<b>Other employment – please give details of all previous employment</b>		
<b>Company name</b>	<b>Position held</b>	<b>Dates of employment</b>
<b>Details of all relevant education and training</b>		
<b>Course/study/professional body</b>		<b>Date of completion</b>
<b>Referees</b>		
<p><b>Please give the name of two referees, not related who are able to provide us with information to support your application. One should be your most recent employer. If you have not had previous employment your Head teacher, lecturer/college tutor or a member of a community or volunteer co-ordinator where applicable.</b></p> <p><b>Please note: employment will only be commence on receipt of two references.</b></p>		

<b>Name:</b>	<b>Name:</b>
<b>Position:</b>	<b>Position:</b>
<b>Relationship:</b>	<b>Relationship:</b>
<b>E-mail:</b>	<b>E-mail:</b>
<b>May we contact prior to interview?: Y/N</b>	<b>May we contact prior to interview?: Y/N</b>
<b>Rehabilitation of Offenders Act (1974)</b>	
<p>Do you have any convictions, cautions, reprimands or final warnings that are not “protected” as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013) by SI 2013 1198’</p> <p><a href="https://www.legislation.gov.uk/ukpga/1974/53/contents?view=plain">https://www.legislation.gov.uk/ukpga/1974/53/contents?view=plain</a></p>	<p>Yes/No</p> <p>If you have selected ‘Yes’, please give details:</p>
<p><i>If you have selected ‘YES’ to any convictions, cautions, reprimands or final warnings that are unspent or exempt from the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013) by SI 2013 1198, the contents of this box will be shared between HR, the recruitment manager and in some cases the Diocesan Secretary/Director of Education.</i></p>	
<b>Special requirements you may need for the interview (e.g. specialised equipment)</b>	

## DECLARATION

- *I understand that an offer of appointment will be subject to satisfactory references*
- *I understand that providing false or misleading information will disqualify me from any appointment or if appointed will render me liable to dismissal without notice*
- *I declare that the information I have given is, to the best of my knowledge, true and complete*
- *I agree that the information may be used for registered persons under The Data Protection Act 2018 is the UK’s implementation of the General Data Protection Regulation (GDPR) (personal information will not be passed to other organisations without your prior consent).*

*I agree that the information provided is to the best of my knowledge correct and complete.*

**Signature:**

**Date:**