Prayer 24/7 Risk Assessment

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| **Name of Event** | **Description of Event** | **Date of Event** | **Venue** |
| Prayer 24/7 | A whole week of prayer in a tent. This prayer happen every hour of the day and night, and includes many different prayer activities. |  |  |

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| **What are the hazards?** | **Who might be harmed and how?** | **Risk Rating** | **What action will be taken? (Control Measures)** | **Action by who?** | **Action when?** | **Revised Risk Rating** |
| Slips, trips and falls | Any person attending the event may suffer injuries if they slip, trip or fall, e.g. on spillages, wet ground or tripping over objects. | 9  (Moderate) | * Any spillages cleared up immediately. * All electrical leads and cables to be taped down or covered with mats. * All walkways to be kept clear of unnecessary objects. * Place Guy ropes as out of the way as possible and highlight them to make them more visible * Ask visitors to inform leaders if floors become wet in communal bathrooms or changing rooms * Inform visitors if they are coming at night to bring a torch * Clear signage indicating that help is available at the Reach or the Rectory * The entrance and tent will be well lit | Team | Before, during the event and after | 5  (Low) |
| Hazardous items and substances e.g. craft materials, scissors, glue etc. | Any person attending the event may suffer injuries from items used for the craft activities or other activities during sessions. | 4  (Low) | * Each activity with potentially hazardous substances & equipment to be supervised by at least one adult * Child-safe scissors/glue etc. to be used. * Clear instruction to be given for activities | Team | During the event. | 3  (Low) |
| Accidental Injury, people being unaware of injury | Any person | 8  (Moderate) | * All visitors will be advised to come in pairs when praying at Night * All participants to be informed of who supervisors are * Clear signage indicating that help is available at the Reach or the Rectory | Leaders | Before, during the event and after | 5  (Low) |
| Manual Handling | Team members may suffer from injury of they try to lift objects that are too heavy or awkward. | 12  (High) | * Team members advised not to lift heavy items alone. * Team arrive early to set up so that they are not rushing when unloading heavy objects | Team | Before and after the event. | 4  (Low) |
| Fire | If trapped, any person could suffer from injuries in the event of a fire. | 4  (Low) | * Ensure that the fire procedures are clearly communicated to all people at the start of the event, pointing out the marked fire exits and assembly points. * Entrance kept clear * Using water proof electricals to reduce fire risk | Team | At the beginning and during the event. | 3  (Low) |
| Safeguarding | Young people or those who are vulnerable at risk if they are around adults who are not known to them / adults without DBS certificates.  Especially from unknown members of the public. | 8  (Moderate) | * All supervisors are DBS checked * Safeguarding officer designated for the event with contact information displayed * Visiting Youth Groups advised to handle their own safeguarding * All visitors, but especially under 18s and those physically or mentally vulnerable are advised to use tent with a trusted partner * Supervisors available 24/7 next to site if needed | Supervisors, Safeguarding Officer | Throughout the event. | 4  (Low) |
| Fighting or aggression among participants | Any participants | 8  (Moderate) | * A code of conduct is displayed within the tent * Supervisors on call * Group leaders to be and alongside their young people during activities time | Supervisors, youth leaders | At the beginning of and during the event | 3  (Low) |
| Injury to a supervisor | Supervisors who overseeing the event | 6  (Moderate) | * In the event that a supervisor is injured or taken ill during the weekend one of two things will happen: * If minor then supervisor is treated * If major the supervisor can contact Rev Ben or Rev Matt who will arrange a replacement for them | First Aid Trained Leaders | During the event | 3  (Low) |
| Tent being put up incorrectly | Supervisors, volunteers and participants | (6)  Moderate | * Tent setting up to be supervised by a supervisor * Supervisors to check that tent poles and guys ropes are secure periodically | supervisors | At the beginning of and during the event | 3  (Low) |
| A person doesn’t turn up for their slot | Participants | (8)  Moderate | * If someone doesn’t turn up to their slot they contact the on duty supervisor * Supervisors step into the tent and relieve the participant(s) * Supervisors to attempt to contact the person(s) who hasn’t turned up * Participants encouraged to let supervisors if they can’t make it * A team of people will be created to fill in suddenly empty slots | Supervisors, volunteer teams | during the event | 4  (Low) |
| Weather | Any Person | (8)  Moderate | * In the event of severe weather occurring that could cause concern for integrity of the tent the Supervisor (with help from volunteers )shall take down the tent and cancel the event * If there is large amounts of rain the Supervisors will warn participants of the risk of slipping | Supervisors, volunteer teams | During the event | 4  (Low) |

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| **Assessment Completed By:** | **Signature:** | **Date:** |
| **Approved by Line Manager:** | **Signature:** | **Date:** |
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| Events First Aiders: |  | |
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| Event Safeguarding Co-ordinator/Child Protection Officer: | Someone (Someone else if a concern involves someone) | |

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| **Calculating Risk** | | | | | |
| **Risk** | **Threat to life**  **(5)** | **Very serious**  **(4)** | **Serious**  **(3)** | **Not too serious**  **(2)** | **Not serious (1)** |
| **Very likely to happen (5)** | High  (25) | High  (20) | High  (15) | Moderate  (10) | Low  (5) |
| **Likely (4)** | High  (20) | High  (16) | High  (12) | Moderate  (8) | Low  (4) |
| **Moderately Likely (3)** | High  (15) | High  (12) | Moderate  (9) | Moderate  (6) | Low  (3) |
| **Unlikely (2)** | Moderate  (10) | Moderate  (8) | Moderate  (6) | Low  (4) | Low  (2) |
| **Very unlikely (1)** | Low  (5) | Low  (4) | Low  (3) | Low  (2) | Negligible  (1) |

# Needs immediate remedy 11+

**Needs attention 6-10**

**No action 1-5**

**No action**. The activity is low risk and control measures are satisfactory

**Needs attention.** The risk is not adequately low. Identify actions that are necessary to further reduce the risk. Once these are identified, reassess the risk.

**Needs immediate remedy.** The risk is too hazardous to continue the activity and immediate action must be taken. It is advisable to cease this activity until its rating can be reduced to **N** or **NA**